



NAME CHANGE CHECKLIST

The following checklist can be used as a guide to all of the places you may need to update your details.

YOUR CHECKLIST	DATE COMPLETED
Apply for your standard Marriage Certificate	
Drivers Licence / Registration	
Passport	
Your employer	
University / other education institution	
Australian Electoral Commission	
Australian Taxation Office	
Medicare Australia	
Medical records (your general practitioner, dentist etc)	
Local Council / Rates	
Utilities – electricity, gas, water, home phone, mobile, internet service provider	
Bank accounts	
Credit cards	
Personal and home loans	
Superannuation (remember to update beneficiary details)	
Any other investment accounts / term deposits / share trading account	
Insurance – home and contents, vehicles (car, boat, bikes), private health, life insurance, income protection	
Memberships – e.g. sports centres and recreational clubs, library, video store, frequent flyer memberships, magazine subscriptions, fitness centres, professional association	